

WHO ELIGIBLE DEPENDENTS	WHAT DEPENDENT DOCUMENTS NEEDED
SPOUSES	For all, two documents that document both:
	- Legal relationship (ex: marriage certificate)*
SPOUSES INCLUDE:	- Federal tax return or a proof of joint ownership
Same or opposite sex	- Marriage certificate*
Common-law spouses in states that recognize common-law marriages	- Affidavit
Your domestic partner of same or opposite sex	- Affidavit
CHILDREN INCLUDE:	
Up to age 26, regardless of student status	
Natural child	Birth Certificate* (including parents' names)
Stepchild	Birth Certificate* (including parents' names)**
Legally-adopted child	Adoption Certificate with DOB or Adoption Placement Agreement or Petition for Adoption (all-including DOB)
Child for whom legal guardianship has been awarded	Birth Certificate* and court ordered legal custody
Grandchild who is your dependent for income tax purposes	Birth Certificate* and court ordered legal custody
Foster child	Birth Certificate and Foster Care Letter of Placement
Any unmarried dependent child of any age who is medically certified as disabled and dependent upon you	Birth Certificate and Foster Care Letter of Placement
* Government Issued	
** Please note, spouse documents to confirm relationship must also be provided.	

Full time team members regularly scheduled to work at least 30 hours per week.

Dependent Verification Center (DVS) will conduct an audit of all enrolled dependents. Letters will be sent to employees after enrollment has been completed. Employees will have 45 days to provide the required documentation to DVS to certify dependent's eligibility to participate in the Mr. Cooper benefit plans.